



Child Care Resource & Referral Training Registration Form and Requirements For Real Time Live Virtual Training Sessions

Participant's Name (please print): _____

Phone Number: _____ **Work Phone Number:** _____

Place of Employment: _____ **County of Employment:** _____

Email address: _____

Name of Workshop: _____ **Date of Workshop:** _____

Ethnicity:	African-American	Asian	Caucasian	Hispanic/Latino	Multi-Racial
	Native-American	Other	Prefer not to give		
Gender:	Female	Male	Prefer not to give		
Your age:		Your job title:		# of Children in You Work With:	
	15-19 years	Director		<i>(Please give the number of children in each age group you work with.)</i>	
	20-24 years	Assistant Director		___ Ages 0-3 years (0-35 months)	
	25-34 years	Program Coordinator			
	35-44 years	School Age Group Leader		___ Ages 3-5 years (36 months - K)	
	45-54 years	Family Child Care Home Provider			
	55-59 years	Child Care Teacher		___ Ages 5-12 years (K-school age)	
	60-64 years	Assistant Teacher/Aide/Floater			
	65 and over	Substitute			
	Prefer not to give	Other:	_____	I do not work directly with children.	

Real-Time Live Virtual Training Guidelines

- At this time, real-time live virtual trainings are free.
- Real-time live virtual trainings are held on Zoom. Participants must have access to reliable internet.
- Participants must have the capabilities to mute/unmute themselves, share their cameras, and participate via chat box throughout the session.
- Participants need individual email addresses for registration.
- The Zoom link and training handouts will be emailed to participants 3 days prior to the training scheduled event.
- If using a Smartphone, tablet, or iPad please remember to download the app prior to the training event.
- The pre-test, post-test and training feedback survey must be completed on Survey Monkey to receive a certificate of completion.
- The Zoom link will be open 10 minutes prior to the training. Late arrivers will not be permitted to enter the training.
- Participating in real-time virtual training is not permitted for staff who are counted in the staff child ratio, including during nap/rest time.
- Operating a motor vehicle during the real-time virtual training is prohibited.
- Training credit can only be issued for completed workshops. If you choose to leave a workshop early, no credits can be issued.
- Please contact Jennifer Bradshaw Garrett prior to the training event if you need support on how to log on or use Zoom.
jbradshaw@darekids.org

Receipt # _____

(CYP Office Use Only)